



Health Services
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March 13, 2006

TO: Each Supervisor

FROM: Bruce A. Chernof, M.D.
Acting Director and Chief Medical Officer

SUBJECT: **WORKFORCE DEVELOPMENT PROGRAM
FY 2005-06, SECOND QUARTER REPORT**

At its May 22, 2001 meeting, the Board directed the Department to prepare quarterly reports on the Workforce Development Program ("WDP"). The following report summarizes the WDP training and educational activities for the second quarter of Fiscal Year 2005-06, namely the October 1, 2005 through December 31, 2005 period:

Nursing Education and Licensure Preparation

- Six of the twenty-two employees who completed their Registered Nurse training at El Camino Community College in May 2005 passed the NCLEX-RN exam for State RN licensure. Four of the six who passed the State exam have been promoted to the RN position and the other two are awaiting placement. The remaining sixteen graduating students were provided an extensive NCLEX-RN test preparation course in December 2005.
- As of December 2005, three out of seven employees participating in the Tuition Assistance Program graduated from nursing school and four are being prepared to take the State NCLEX exam.
- As of the end of December 2005, twenty-six employees continued with the new generic Registered Nurse training program at College of Nursing and Allied Health at LAC+USC Medical Center. The training is scheduled to conclude in August 2007.
- As of December 2005, twenty-eight students continued with their Licensed Vocational Nurse training at Citrus Community College. The training is scheduled from August 2005 through July 2007.
- A new Registered Nurse training program was started on October 1, 2005, at Cerritos Community College, with thirty employees enrolled. The training is scheduled from October 2005 through September 2007.
- As of the end of December 2005, twenty-nine licensed vocational nurses continued their LVN-to-RN nursing training program at East Los Angeles Community College. The 14-month training is scheduled from March 2005 through May 2006.
- In November 2005, the twenty-three students who graduated from the LAC+USC and Olive View/UCLA Licensed Vocational Nurse training programs, were enrolled in an extensive NCLEX-LVN training to assist them in passing the State exam for LVN licensure.

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- All five students, who graduated from the St. Francis Career College, took the State exam for LVN licensure. Four of the five passed and have been promoted, while the remaining person who did not pass was enrolled in an extensive NCLEX-LVN test preparation course in November 2005.
- Seven of the ten students who graduated from the LVN-to-RN program at East Los Angeles Community College have taken the State RN licensure exam, with six having passed, three failed and one must still complete her GED. All six who passed have been promoted to the RN position. The three who failed were enrolled in an extensive NCLEX-RN test preparation course in December 2005.

Nursing Post-Licensure Training

- Nineteen nurses completed a 3-day Basic Dysrhythmia (EKG) course designed for nurses who care for monitored patients.
- Thirteen employees completed a 4-day Basic Dysrhythmia (EKG) course for Unlicensed Staff. The course is designed for unlicensed personnel to be trained on how to read EKG instrument values and timely reporting of abnormal values to appropriate patient care staff.
- Six nurses completed a 6-day Basic Labor and Delivery course that covers the basic components of Labor and Delivery Nursing and is designed for licensed nursing staff who works in a labor and delivery clinical setting.
- Ten new LVN graduates from Olive View Medical Center and twelve from LAC+USC were provided with separate 3-day courses on intravenous (IV) therapy. The course is designed for LVNs who work in patient care areas that require blood withdrawal and intravenous infusions.
- Nine nurses attended a 2-day course on "Enhancing Critical Thinking Skills". This is designed to provide nurses additional skills to enhance their critical thinking in order to improve patient outcomes.
- Five nurses attended a 5-day course on the "Essentials of Pathophysiology". The course reviewed normal physiology to enable the practicing nurse to assess, analyze, and address selected pathophysiologic challenges of the adult patient.

Academic Development

- On October 11, 2005, nineteen employees began a 14-week academic preparation class at the Workforce Development Program office. The class is designed to prepare students to successfully compete in the LVN bridge program for ultimate admission into a future LVN program at Citrus Community College.
- On November 7, 2005, ten employees began a 10-week academic preparation class at LAC+USC Medical Center. The class is also designed as the one above and with the same LVN bridge and career goal.

Health Information Technology Education

- In October 2005, fifty employees started a Basic Medical Records/Health Information Technology Coding training program at East Los Angeles Community College. The training is scheduled from October 2005 through April 2007.
- In October 2005, fifty Medical Records Coders started attending an Advanced Health Information Technology Coding training program at East Los Angeles Community College. The training is scheduled from October 2005 through April 2007.

Allied Health Training

- During the second quarter of FY 05/06 eight phlebotomists completed a mandatory three-day Advanced Phlebotomy Certification course to meet State DHS certification requirement. This is out of a total of ninety-five phlebotomists who have been trained to date.

Portable Skills Training

- A combined total of thirty-nine employees completed a Basic Computers course at various Department of Health Services (DHS) facilities.
- A combined total of sixty-two employees completed a 12-week Basic Spanish course. The instruction was conducted at several DHS facilities.

Please let me know if you have any questions or concerns. Also, Diane Factor, the Director of WDP, is available to your staff for questions. She may be reached at (213) 639-2221.

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c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors